

RESOLUTION # 93-22

WHEREAS, State Law, at Section 59A-53-5A(1), NMSA, 1978 Compilation, authorizes the board of county commissioners to establish and govern fire districts by appropriate resolution, and

WHEREAS, the board of county commissioners is the fiscal agent for Fire Protection funds for each fire district and the board and each commissioner is personally liable for such expenditures, and

WHEREAS, the board of county commissioners desires closer supervision and control of each fire district than it can accomplish in bi-monthly commission meetings, and

WHEREAS, Chapter 59A, NMSA, authorizes and recognizes county fire marshals,

NOW THEREFORE, BE IT RESOLVED, by the Torrance Board of County Commissioners:

- A. There is hereby created the office of Torrance County Fire Marshal.
- B. The Torrance County Fire Marshal shall be the incumbent of the office of Torrance County Emergency Services Manager.
- C. The job description of the Torrance County Emergency Services Manager shall be amended to include the duties of Torrance County Fire Marshal.
- D. The Torrance County Fire Marshal shall have the following duties:
  1. Serves as liaison to the five volunteer fire districts. Coordinate and implement fire protection and prevention programs. See that fire fighters attend training schools.

Resolution # 93-22 (cont'd.)

2. Work on fire prevention and control throughout the county.
3. Inspect the fire apparatus. Work with the fire chief's on service and repairs.
4. Attend schooling and training in fire prevention and protection and emergency procedures, practices and techniques to meet standards and other needs that exist.
5. Coordinate training for Torrance County personnel in fire protection, prevention techniques and methods in use of fire extinguishers, etc.
6. Acts as supervisor for Fire District Chiefs and has authority to impose discipline after providing due process. Volunteers will be provided access to the County grievance procedure.
7. Direct and coordinate the county fire districts to ensure an efficient and uniform level of service throughout the County.
8. Keeps abreast of new or changed legislation, developments and advances in technology by attending technical conferences and seminars. Conducts public relations campaigns to present change in policies and laws to encourage fire prevention and protection practices.
9. Insures compliance with federal, state and municipal codes, National Fire Protection Association codes, county ordinances, rules and procedures, procurement contract clauses etc. Interprets, selects and applies guidelines to specific situations, including modifications and adaptations when necessary.